

BUDGET MONITORING REPORT: BURIAL ACCOUNT 2025/26

	DESCRIPTION	PRIOR YR	CURRENT YEAR BUDGET			CURRENT YEAR ACTUALS					VARIANCES		Analysis & comments
		Actual 24/25	BUDGET 25/26	Budget Adjusm'ts	Adjusted Budget	Q1 ending 30 June	Q2 ending 30 Sept	Q3 ending 31 Dec	Q4 ending 31 Mar	Total for 2025/26	Forecast Outturn	Variance F'cst-Bud	
EXPENDITURE	Grass Cutting	3,300	3,465	-	3,465	700	700	-	-	1,400	2,786	- 679	Late invoicing on Q2 cuts & fewer summer cuts needed
	Grave Digger	1,010	1,554	-	1,554	-	-	-	-	-	778	- 776	Fewer burials than long term average in Q1 to Q2 25/26
	General R & M		500	-	500	-	-	-	-	-	250	- 250	
	Administration		-	-	-	-	-	-	-	-	-	-	
	Professional Fees	2,883	-	-	-	-	-	-	-	-	-	-	
	Misc	111	-	-	-	-	-	-	-	-	-	-	
			-	-	-	-	-	-	-	-	-	-	
			-	-	-	-	-	-	-	-	-	-	
			-	-	-	-	-	-	-	-	-	-	
			-	-	-	-	-	-	-	-	-	-	
			-	-	-	-	-	-	-	-	-	-	
			-	-	-	-	-	-	-	-	-	-	
	Total Expenditure	7,304	5,519	-	5,519	700	700	-	-	1,400	3,814	- 1,705	
INCOME	Reservations & Interments	3,370	4,190	-	4,190	165	135	-	-	300	2,396	- 1,794	Fewer burials than long term average in Q1 to Q2 25/26
	Re-reservations	2,935	-	-	-	190	-	-	-	190	190	190	24/25 unusually high due to backlog clearing initiative
	Headstones & Inscriptions	740	1,100	-	1,100	225	-	-	-	225	775	- 325	
	Misc	111	-	-	-	100	-	-	-	100	100	100	
	VAT reclaim	2,591	-	-	-	120	-	-	-	120	120	120	24/25 unusually high due to backlog of reclaims
			-	-	-	-	-	-	-	-	-	-	
			-	-	-	-	-	-	-	-	-	-	
	Total Income	9,747	5,290	-	5,290	800	135	-	-	935	3,581	- 1,709	
NET BUDGET	Deficit/(Surplus)	- 2,443	229		229	- 100	565	-	-	465	233	4	
FUNDED BY													
	Earmarked reserves	- 2,882											
	T/F Gen Res (to)/from Current A/C	5,325	- 229	-	- 229	100	- 565	-	-	- 465	- 233	- 4	<i>Within the year show any budget adj transfers. Absorb deficit/(surplus) into Gen Res</i>
RESERVES													<i>Adjust earmarked reserves by net spend on projects. On completion release any surplus to Gen Res</i>
	Burial Ground Extension	4,118	4,118		4,118	4,118	4,118	4,118	4,118	4,118			24/25 reserve was held in main council accounts
	New Benches		2,500		2,500	2,500	2,500	2,500	2,500	2,500			Benches reserve combined with extension reserve.
	New Mapping		7,500		7,500	7,500	7,500	7,500	7,500	7,500			Residual held in extension reserve
	General Reserve - Burial	14,875	4,646		4,646	4,835	4,130	4,130	4,130	4,130			
	Total Reserves (Cash in bank)	18,993	18,764		18,764	18,953	18,248						<i>Manually enter end of Quarter cash balance</i>
VAT MONITORING	VAT on Revenue Expenditure					140	140			280			
	VAT refund receipt					- 120				- 120			
	Net VAT movement (reclaimed)/paid					20	140	-	-	160			

Notes on cell colour coding

- 1 Data automatically imported using links to the Forecast sheet. If new rows are inserted in the monitoring sheet, then an equivalent row must be inserted in the Forecast sheet
- 2 Data calculated in this sheet using formulas. If new rows are inserted (per note 1) the formula needs to be copied into the cells of the new row
- 3 Data manually entered to this sheet.
- 4 Not used in this sheet
- 5 Data calculated in this sheet and automatically transferred to the Forecast sheet using links
- 6 White or Grey shaded cells are not used

BUDGET MONITORING REPORT: PARISH ACCOUNT 2025/26

	DESCRIPTION	PRIOR YR	CURRENT YEAR BUDGET			CURRENT YEAR ACTUALS					VARIANCE		Analysis & comments	
		Actual 24/25	Budget 25/26	Budget Adjustm'ts	Adjusted Budget	Q1 ending 30 June	Q2 ending 30 Sept	Q3 ending 31 Dec	Q4 ending 31 Mar	Total for 25/26	Forecast Outturn	Variance F'cst - Bud		
EXPENDITURE	Grounds and Maintenance				-									
	Grasscutting	4,250	6,000		6,000	1,350	2,700			4,050	6,750	750		
	Footpath Improvements	4,063	3,000		3,000					-	1,500	- 1,500	Expenses typically in winter - flood damage	
	Tree Survey and Maintenance	2,380	1,500		1,500	380				380	1,130	- 370	Tree report & associated works have bi-annual pattern	
	Environmental & CfoV /Planting	943	1,300		1,300	506				506	1,156	- 144		
	General R & M	1,836	2,000		2,000		191			191	1,191	- 809		
	Sports Area R & M	4,142	2,000		2,000		3,193			3,193	4,193	2,193	£3,024 for unplanned sports area fence replacement	
	Structures R & M	520			-		3,671			3,671	3,671	3,671	Stone copings for Linen Mill wall (£3671 funded from reserve)	
	Administration				-					-	-	-		
	Subscriptions	874	1,000		1,000	672	220			892	1,392	392		
	Insurance and audit	869	1,000		1,000	462				462	962	- 38		
	Staff Costs	20,867	22,500		22,500	4,849	5,174			10,023	21,273	- 1,227		
	Office Expenses	1,236	700		700		650			650	1,000	300	£290 for new printer.	
	IT Expenses	34	500		500	278				278	528	28		
	Professional Fees	810	1,500		1,500	1,338	653			1,991	2,741	1,241	KVA £930 (funded from NP reserve).	
					-					-	-	-		
					-					-	-	-		
	Allotments				-					-	-	-		
	Allotment Water	253	300		300		55			55	205	- 95		
	Allotment Maintenance	1,280	100		100					-	50	- 50		
	Allotment Deposit Refunds	40			-	61				61	61	61		
					-					-	-	-		
	Misc & Events				-					-	-	-		
	PWLB	16,122	10,500		10,500		5,165			5,165	10,415	- 85		
	Donations or S137 Exp	788	200		200		240			240	340	140		
	Village Event	3,792	5,000		5,000	4,232	864			5,096	5,096	96		
	Fireworks	2,081	2,500		2,500					-	2,500	-		
	Remembrance Day	376	400		400					-	400	-		
	Christmas Tree and Lights	458	800		800					-	800	-		
	Misc	1,325	-		-					-	-	-	PA System purchased in 24/25.	
					-					-	-	-		
	Total Expenditure	69,339	62,800	-	62,800	14,128	22,776	-	-	36,904	67,354	4,554		
INCOME	Precept	50,000	51,325		51,325	25,663	25,663			51,326	51,326	1		
	Interest/cashback/recurring donations	1,389	1,500		1,500	303	336			639	1,389	- 111		
	Non recurring donations	1,485	500		500		240			240	490	- 10		
	Grants/S106	3,689	-		-		-			-	-	-		
	Allotment Rents and deposits	977	620		620	64				64	684	64		
	Firework donations	2,271	2,300		2,300					-	2,300	-		
	Misc	142	-		-					-	-	-		
	VAT receipt	7,370	-		-	2,617				2,617	5,482	5,482	No budget figure was set for VAT reclaims	
	Total Income	67,323	56,245	-	56,245	28,647	26,239	-	-	54,886	61,671	5,426		
NET BUDGET	Deficit / (surplus)	2,016	6,555	-	6,555	- 14,519	# - 3,463	#	#	- 17,982	5,683	- 872		
FUNDED BY														
	Earmarked reserves	-				930	3,671			4,601	4,601		Within the year show budget adj transfers when approved.	
	T/F Gen Res (to)/from Current A/C	- 2,016	- 6,555	-	- 6,555	15,449	7,134	-	-	22,583	- 1,082		Show earmarked reserves movement when spending occurs	
													Absorb surplus/deficit into Gen Res	
RESERVES														
	Refurb Old Mill Wall		7,000		7,000	7,000	3,329	3,329	3,329	3,329			Adjust reserves by net amount spent on projects	
	Sports Field R & M		5,000		5,000	5,000	5,000	5,000	5,000	5,000			£3671 expenditure in Q2 and £121 in Q3	
	Crowwood Steps		5,000		5,000	5,000	5,000	5,000	5,000	5,000				
	Benches and Bins (not burial)		10,000		10,000	10,000	10,000	10,000	10,000	10,000				
	Neighbourhood Plan		5,000		5,000	4,070	4,070	4,070	4,070	4,070				
	Church House Steps		20,000		20,000	20,000	20,000	20,000	20,000	20,000				
	Tommies & Memorial Bench		2,000		2,000	2,000	2,000	2,000	2,000	2,000				
	Website		2,000		2,000	2,000	2,000	2,000	2,000	2,000				
	Christmas Lights		5,000		5,000	5,000	5,000	5,000	5,000	5,000				
	CIL		12,820		12,820	12,820	12,820	12,820	12,820	12,820			Allocate CIL to project as spent & release CIL adj to Gen Res	
	CIL adjustment when spent		- 12,820		- 12,820	- 12,820	- 12,820	- 12,820	- 12,820	- 12,820				
	Allotments Capital Reserve		101		101	101	101	101	101	101				
					-					-				
	General Reserve		15,313		15,313	36,236	-	-	-	-				
	Total Reserves (Cash in bank)	82,969	76,414		76,414	96,407				-				
VAT														
	VAT on Expenditure					1,080	1,785			2,865			Expenditure +ve	
	VAT refund receipt					- 2,617	-	-	-	- 2,617			Receipt -ve	
	Net VAT movement (reclaimed)/paid					- 1,537	1,785	-	-	248				

Notes on cell colour coding

- 1 Data automatically imported using links to the Forecast sheet. If new rows are inserted in the monitoring sheet, then an equivalent row must be inserted in the Forecast sheet
- 2 Data calculated in this sheet using formulas. If new rows are inserted (per note 1) the formula needs to be copied into the cells of the new row
- 3 Data manually entered to this sheet.
- 4 Not used in this sheet
- 5 Data calculated in this sheet and automatically transferred to the Forecast sheet using links
- 6 White or Grey shaded cells are not used