

| BUDGET MONITORING REPORT: PARISH ACCOUNT 2025/26 | | | | | | | | | | | | | |
|--|----------------------------|---------------------|-------------------|-----------------|----------------------|-------------------|------------------|------------------|-----------------|------------------|----------------------|---------------------|---|
| DESCRIPTION | PRIOR YR | CURRENT YEAR BUDGET | | | CURRENT YEAR ACTUALS | | | | | VARIANCE | | Analysis & comments | |
| | Actual 24/25 | Budget 25/26 | Budget Adjustm'ts | Adjusted Budget | Q1 ending 30 June | Q2 ending 30 Sept | Q3 ending 31 Dec | Q4 ending 31 Mar | Total for 25/26 | Forecast Outturn | Variance F'cst - Bud | | |
| EXPENDITURE | | | | | | | | | | | | | |
| Grounds and Maintenance | | | | | | | | | | | | | |
| Grasscutting | 4,250 | 6,000 | | 6,000 | 1,350 | 2,700 | 2,075 | | 6,125 | 6,125 | 125 | | |
| Footpath Improvements | 4,063 | 3,000 | | 3,000 | | | | | - | 750 | - 2,250 | | Expenses typically in winter - flood damage |
| Tree Survey and Maintenance | 2,380 | 1,500 | | 1,500 | 380 | | 740 | | 1,120 | 1,495 | - 5 | | Tree report & associated works have bi-annual pattern |
| Environmental & CfoV /Planting | 943 | 1,300 | | 1,300 | 506 | | 436 | | 942 | 1,267 | - 33 | | |
| General R & M | 1,836 | 2,000 | | 2,000 | | 191 | 5,064 | | 5,255 | 5,755 | 3,755 | | Hutton Bank railings (£3,500) funded from revenue |
| Sports Area R & M | 4,142 | 2,000 | | 2,000 | | 3,193 | 2,650 | | 5,843 | 6,343 | 4,343 | | Replacement bench (£1,414) funded from reserve |
| Structures R & M | 520 | | | - | | 3,671 | 121 | | 3,792 | 3,792 | 3,792 | | £3,024 for unplanned sports area fence replacement |
| | | | | - | | | | | - | - | - | | Stone copings for Linen Mill wall (£3671 + £121 funded from reserve) |
| Administration | | | | | | | | | | | | | |
| Subscriptions | 874 | 1,000 | | 1,000 | 672 | 220 | | | 892 | 1,142 | 142 | | |
| Insurance and audit | 869 | 1,000 | | 1,000 | 462 | | | | 462 | 712 | - 288 | | |
| Staff Costs | 20,867 | 22,500 | | 22,500 | 4,849 | 5,174 | 5,917 | | 15,940 | 21,565 | - 935 | | |
| Office Expenses | 1,236 | 700 | | 700 | | 650 | 275 | | 925 | 1,100 | 400 | | £290 for new printer. |
| IT Expenses | 34 | 500 | | 500 | 278 | | | | 278 | 403 | - 97 | | |
| Professional Fees | 810 | 1,500 | | 1,500 | 1,338 | 653 | 1,691 | | 3,682 | 4,057 | 2,557 | | KVA £930 (funded from NP reserve). Catch £621 funded from reserve |
| | | | | - | | | | | - | - | - | | |
| | | | | - | | | | | - | - | - | | |
| | | | | - | | | | | - | - | - | | |
| Allotments | | | | | | | | | | | | | |
| Allotment Water | 253 | 300 | | 300 | | 55 | 109 | | 164 | 239 | - 61 | | |
| Allotment Maintenance | 1,280 | 100 | | 100 | | | 150 | | 150 | 175 | 75 | | |
| Allotment Deposit Refunds | 40 | | | - | 61 | | | | 61 | 61 | 61 | | |
| | | | | - | | | | | - | - | - | | |
| | | | | - | | | | | - | - | - | | |
| Misc & Events | | | | | | | | | | | | | |
| PWLB | 16,122 | 10,500 | | 10,500 | | 5,165 | | | 5,165 | 10,415 | - 85 | | |
| Donations or S137 Exp | 788 | 200 | | 200 | | 240 | | | 240 | 290 | 90 | | |
| Village Event | 3,792 | 5,000 | | 5,000 | 4,232 | 864 | | | 5,096 | 5,096 | 96 | | |
| Fireworks | 2,081 | 2,500 | | 2,500 | | | 2,517 | | 2,517 | 2,517 | 17 | | |
| Remembrance Day | 376 | 400 | | 400 | | | 719 | | 719 | 719 | 319 | | Includes 'Tommies' asset purchase £291.66 |
| Christmas Tree and Lights | 458 | 800 | | 800 | | | 420 | | 420 | 420 | - 380 | | |
| Misc | 1,325 | - | | - | | | 5,210 | | 5,210 | 5,210 | 5,210 | | PA System purchased in 24/25. CIL t/f to burial (£4001.25+1209.06) |
| | | | | - | | | | | - | - | - | | |
| Total Expenditure | 69,339 | 62,800 | - | 62,800 | 14,128 | 22,776 | 28,094 | - | 64,998 | 79,648 | 16,848 | | |
| INCOME | | | | | | | | | | | | | |
| Precept | 50,000 | 51,325 | | 51,325 | 25,663 | 25,663 | | | 51,326 | 51,326 | 1 | | |
| Interest/cashback/recurring donations | 1,389 | 1,500 | | 1,500 | 303 | 336 | 251 | | 890 | 1,265 | - 235 | | |
| Non recurring donations | 1,485 | 500 | | 500 | | 240 | | | 240 | 365 | - 135 | | |
| Grants/S106 | 3,689 | - | | - | | | 2,293 | | 2,293 | 2,293 | 2,293 | | |
| Allotment Rents and deposits | 977 | 620 | | 620 | 64 | 397 | | | 461 | 585 | - 35 | | |
| Firework donations | 2,271 | 2,300 | | 2,300 | | | 2,301 | | 2,301 | 2,301 | 1 | | |
| Misc | 142 | - | | - | | | | | - | - | - | | |
| VAT receipt | 7,370 | - | | - | 2,617 | | 2,860 | | 5,477 | 5,477 | 5,477 | | No budget figure was set for VAT reclaims |
| Total Income | 67,323 | 56,245 | - | 56,245 | 28,647 | 26,239 | 8,102 | - | 62,988 | 63,612 | 7,367 | | |
| NET BUDGET | Deficit / (surplus) | 2,016 | 6,555 | - | 6,555 | - 14,519 | # - 3,463 | # 19,992 | - | 2,010 | 16,036 | 9,481 | |
| FUNDED BY | | | | | | | | | | | | | |
| Earmarked reserves | - | | | | - 930 | - 3,671 | - 2,448 | | - 7,049 | - 7,049 | | | Within the year show budget adj transfers when approved. Show earmarked reserves movement when spending occurs |
| T/F Gen Res (to)/from Current A/C | - 2,016 | - 6,555 | - | - 6,555 | 15,449 | 7,134 | - 17,544 | - | 5,038 | - 8,988 | | | Absorb surplus/deficit into Gen Res |
| RESERVES | | | | | | | | | | | | | |
| Refurb Old Mill Wall | | 7,000 | | 7,000 | 7,000 | 3,329 | 3,208 | 3,208 | 3,208 | | | | Adjust reserves by net amount spent on projects |
| Sports Field R & M | | 5,000 | | 5,000 | 5,000 | 5,000 | 2,350 | 2,350 | 2,350 | | | | £3671 expenditure in Q2 and £121 in Q3 |
| Crowwood Steps | | 5,000 | | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | | | | |
| Benches and Bins (not burial) | | 10,000 | | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | | | | |
| Neighbourhood Plan | | 5,000 | | 5,000 | 4,070 | 4,070 | 4,070 | 4,070 | 4,070 | | | | |
| Church House Steps | | 20,000 | | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | | | | |
| Tommies & Memorial Bench | | 2,000 | | 2,000 | 2,000 | 2,000 | - | - | - | | | | Completion cost £291.66 + £1414. Residual balance released in Q3 |
| Website | | 2,000 | | 2,000 | 2,000 | 2,000 | 1,379 | 1,379 | 1,379 | | | | £621 expenditure in Q3 |
| Christmas Lights | | 5,000 | | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | | | | |
| CIL | | 12,820 | | 12,820 | 12,820 | 12,820 | 9,903 | 9,903 | 9,903 | | | | Allocate CIL to project as spent & release CIL adj to Gen Res |
| CIL adjustment when spent | | - 12,820 | | - 12,820 | - 12,820 | - 12,820 | - 9,903 | - 9,903 | - 9,903 | | | | New CIL receipt of 2293.20. Transfer of £4001.25 + £1209.06 to burial |
| Allotments Capital Reserve | | 101 | | 101 | 101 | 101 | 101 | 101 | 101 | | | | |
| | | | | - | | | | | - | - | - | | |
| General Reserve | | 15,313 | | 15,313 | 36,236 | 41,584 | 23,945 | - | - | | | | |
| Total Reserves (Cash in bank) | 82,969 | 76,414 | | 76,414 | 96,407 | 98,084 | 75,053 | - | - | | | | |
| VAT | | | | | | | | | | | | | |
| VAT on Expenditure | | | | | 1,080 | 1,785 | | | 2,865 | | | | Expenditure +ve |
| VAT refund receipt | | | | | - 2,617 | - | - 2,860 | | - 5,477 | | | | Receipt -ve |
| Net VAT movement (reclaimed)/paid | | | | | - 1,537 | 1,785 | - 2,860 | - | - 2,612 | | | | |

Notes on cell colour coding

- 1 Data automatically imported using links to the Forecast sheet. If new rows are inserted in the monitoring sheet, then an equivalent row must be inserted in the Forecast sheet
- 2 Data calculated in this sheet using formulas. If new rows are inserted (per note 1) the formula needs to be copied into the cells of the new row
- 3 Data manually entered to this sheet.
- 4 Not used in this sheet
- 5 Data calculated in this sheet and automatically transferred to the Forecast sheet using links
- 6 White or Grey shaded cells are not used